

**Kaukauna Catholic School System
Board of Education
Minutes
September 17, 2007**

Meeting was called to order at 6:36 p.m. by Neal Schmidt.

Opening prayer was given by Elizabeth Watson.

MEMBERS PRESENT:

Patti De Groot, John Lambie, Mikki Halbach, John Johnson, Rick Mader, Gayle Reider, Jessica Schaff, Neal Schmidt, Elizabeth Watson, Sara Wiegert, Fr. Jerry Pastors, Fr. Tom Pomeroy

MEMBERS ABSENT:

MEMBERS EXCUSED:

Leslie Marquardt Vidas, Tony Ashauer, Pat Ryan

APPROVAL OF MINUTES AND AGENDA:

A motion to accept the minutes was made and seconded. Motion carried. A motion to accept the amended agenda was made and seconded. Motion carried.

BOARD DEVELOPMENT:

- Kindergarten teacher Mary Murry explained the kindergarten program and how it is working. She reported that moving the pre-kindergarten class by the kindergarten class helped ease the transition for the children. They are working on studying authors, Corner of the World, the new reading program is fantastic, and they will have a student teacher for one day for a semester.
- The following will be the Kaukauna Catholic School Board Goals for 2008:
 - Begin self study for WRISA for Accreditation.
 - Work and communicate with the parishes and parents.
 - Work, improve, and continue to update the KCSS Website.
 - Work and update our 5 year financial plan.

NEW BUSINESS:

- The finance committee has recommended that KCSS take the 5% available each year from the KACS Endowment. A motion to accept the recommendation was made and seconded. Motion carried.

OLD BUSINESS:

- Becoming a Board of Trustees. Bishop David Zubik is leaving the Green Bay Diocese and until we have a new Bishop in place, the paperwork cannot be approved to change to a Board of Trustees.
- Nomination and Election for Vice President and Secretary: Rick Mader was voted into the Vice President position and Mikki Halbach was voted into the Secretary position. A motion to accept the elections was made and seconded. Motion carried.

ADMINISTRATIVE REPORTS:

- Elizabeth Watson reported on Enrollment, welcoming Fr. Tom at the first school mass, Home and School organized a social for the sixth through eight grades, Parent should be receiving e-mails from their child's teacher periodically, the staff is excited about the technological abilities, and the guidance counselor has scheduled time for all homerooms this month.
- Gayle Reider reported on Enrollment, campus goals, Back to School Night, QSP Magazine sale, there will be no Diocesan Gathering this year, Grandparent's Day is scheduled for Wednesday October 24th, Picture Day is Tuesday October 16 and Wednesday October 17th, the children of St. Al's will be donating a basket towards Holy Cross Oktoberfest and St. Katharine Drexel Spring Reliever Fest.

BUSINESS MANAGER'S REPORT:

- The business office is keeping up with accounting, and other normal monthly duties.
- Working on collecting all owed tuition.
- Registration went well.
- The first turn in form QSP was \$2,857.18.

COMMITTEE REPORTS**FINANCE:**

- A written report was submitted as well as the Balance Sheet and Statement of Revenue and Expenses for August.
- Financial statements were reviewed and discussed.
- Outstanding accounts receivable was discussed.
- Budget discussion will begin next month.
- The finance committee has agreed to take the annual 5% from the KACS Endowment fund each year going forward. A motion will be brought to the KCSS School Board.

POLICY AND PERSONNEL:

- No written report was submitted.

MARKETING/RECRUITMENT:

- No written report was submitted

ATHLETIC ASSOCIATION:

- No written report was submitted

FUNDRAISING:

- No written report was submitted.
- A question was raised to help parents understand how fundraising can benefit their tuition. Jessica will be reporting percentage amounts to the fundraising committee and will put the information on the KCSS Website.

DEVELOPMENT:

- No written report was submitted.

ACCREDITATION/LONG RANGE PLANNING:

- No written report was submitted.
- Gayle discussed the need for a chair person for the committee.

TECHNOLOGY:

- No written report was submitted.

Closing prayer was given by Gayle Reider.

The meeting adjourned at 8:17 p.m.

Next meeting: October 18, 2007 @ Holy Cross at 6:30 p.m.

DRAFT